

**Aspen Trails Metropolitan District**  
Regular Board of Directors Meeting  
Minutes for Tuesday, January 24, 2006  
771 Aspen Drive  
Durango, CO

Meeting called to order at 7:07 pm

**Board members present:** Jennifer Bayer, Brian Vlass, Bob Foisel, Judy Bolton, PJ O'Connell (by phone).

**Approval of Agenda:**

A motion was made to accept the agenda.

Motioned by: Jennifer Bayer

Seconded by: Brian Vlass

Passed by: 5:0

**Reports**

Financial

Bolton has mailed out assessments and to date has received twenty responses. Bolton also sent approximately fifteen lien notices. Bolton sent out documents for auditors for audit exemption review. Reviewed and discussed Profit and Loss report

Operations/Maintenance

Board discussed Neils Excavation's first plowing on January 20<sup>th</sup>. Overall performance was acceptable, board discussed a few trouble areas, including Hideaway and lower Ridgecrest, turnout at bottom of Sierra Drive, and the need to be notified by us for the application of grits. Vlass will contact Neils and discuss this before next plowing.

Road condition is adequate at this time.

Board Member Projects

*Vlass* - mailboxes, discussed finish date.

*Bayer* - petition for DSL. She has received fourteen responses. Will post another notice at mailboxes and send out mailers.

*Bolton* - Line and utility locate applications received, \$25 annual fee. Line and Utility locate will notify owner to contact ATMD. Kristin Dills may be able to help us with the website. She expressed an interest in website maintenance and design.

*Foisel* – will contact Collis regarding driveway discrepancy.

### **Discussion and or Action Items**

1. Minutes for December 14, 2005 meeting

A motion was made to accept the minutes.

Motioned by: Judy Bolton

Seconded by: PJ O'Connell

Passed by: 5:0

2. Election discussion/action for May 2 election (for new board members)

Discussion: Judy sent out self-nomination forms with the assessments. Brian Vlass volunteered to be the Designated Election Official.

A motion was made to adopt Resolution 2006-1, appointment of designated election official.

Motioned by: Judy Bolton

Seconded by: Jennifer Bayer

Passed by: 5:0

3. 2006 Construction Discussion

Discussion: Need an additional board member to monitor construction activities and also help in pre-establishing specifics for contractors to adhere to. It was discussed that we need a more detailed receipt and/or report of work performed. Annual maintenance guidelines need be developed. A work session will be scheduled in February for 2006 maintenance and construction work. The work session will also include a prioritization schedule of work to be performed and implication for impact fees.

4. Board correspondence letters (DSL, utilities, property owners)

Foisel will draft a letter to send to utility companies and service contractors regarding ATMD notification of impact on roads. Foisel proposes to self-police property owners via letter to be sent with assessments. Foisel will draft this letter as well.

Bayer asked if the district will allow for mailing petitions forms to homeowners for DSL. Board will address at February meeting.

5. Meeting time and location for 2006.

Discussion: Vlass will have changes made to website.

A motion was made to adopt Resolution 2006-2, 2006 meeting time and location shall be the third Tuesday of every month at 771 Aspen Drive, Durango, CO, at 7:00 pm. Notices will be posted at Mailboxes, Helen's Store and Upper Pine Station 3.

Motioned by: PJ O'Connell

Seconded by: Jennifer Bayer

Passed by: 5:0


**New Business**

1. DSL – Bayer will draft final petition letter for next meeting.
2. Foisel suggested that a request for DSL be made from ATMD board.
3. Bolton will look into applying to Colorado State Forest Service for seedling trees and willow brush for stabilizing upper Trew Creek.

Meeting was adjourned at 8:40 pm

Minutes submitted by Brian Vlass.

  
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Brian Vlass, Secretary

 2-21-06  
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Date

