

Aspen Trails Metropolitan District
Special Board of Directors Meeting Minutes
Sunday, July 24, 2005, 7:00pm
771 Aspen Dr, Aspen Trails, Durango, CO

Attending: Bolton, Foisel, O'Connell, Vlass, Katie Dahlgren

Meeting called to order at: 7:08pm

Determination of Quorum (Board members present)

Judy Bolton
Bob Foisel
PJ O'Connell
Brian Vlass

Public Comment

1. Katie Dahlgren suggested that a meeting for the public to attend and be informed on what the district is doing would be a good idea. She said residents are unsure if they should attend board meetings, call board members individually, or wait for an open forum.

Approval of Agenda

A motion was made to accept the agenda with the following changes:

1. Agenda revised to defer the following items to the next meeting:
 - Discussion & adoption of impact fees 2005-4
 - Roadwork prioritization
2. Removed from agenda-Dumpsters – Foisel & Vlass said no reason for us to discuss this issue which does not relate to district services provided.

Motioned by: Bob Foisel
Seconded by: PJ O'Connell
Passed by: 4:0

Order of Business

Reports

Operations/Maintenance

-Vlass reported that he continues to work with Alpine Roadworks on road work as weather conditions permit.

Financial

-Bolton reported the district has \$22,000 available to meet obligations. 2/3 of assessments and taxes have been received for the year. Approximately up to \$10,000 of this is currently available for road work. Full financials will be reported at the August meeting.

-3 properties have sold since last board meeting and 7 properties are on the market.

- When new board member is appointed a new bank signature card will need to be completed at Bank of San Juan.
- \$8,000 reserves from 2004 have not been sent to CSAFE yet due to uncertainty of expenditure on upper Trew Creek.
- Book keeper, Sue Stout, has been contacted and a meeting scheduled for this week.
- Bolton advised board that no funding was specifically allocated this year for a district manager and that this should probably be a consideration in the '06 budget.
- Bolton recommends that we send out a fall newsletter to keep members informed.

Status Report

Vlass:

-Still needs to acquire lock and signs for Lobo gate, and signs for guidelines and speed limit.

Bolton:

-No specific Agenda guidelines provided by SDA other than that financial decisions (not previously budgeted & approved) should be documented on agenda prior to discussion and action being taken.

-Survey of residents regarding roads has yielded minimal feedback. Recommendations for improving Hideaway Dr and Aspen Dr beyond 700 block have been noted.

Foisel:

-Impact fees discussed with Bud Smith Attorney who indicated they sounded okay. Bud will look at 2 proposals and offer recommendation for proceeding. Foisel would like copy of former proposal submitted to board showing square footage calculation for new construction.

-Foisel will pursue managerial position with interested parties and work with O'Connell to write up what services should be included. We need to seriously determine the need & act on this for next year. Set as discussion/action item for August or October meeting.

-Foisel will review board positions in bylaws and inform board if we need to revise

Discussion and/or Action items

1. Approve Minutes from June 9, 2005 meeting

A motion was made to accept the June 9, 05 minutes with the following changes:
delete item 1 on new business

Moved: Foisel

Second: Vlass

Motion passed 4:0

2. Appointment of board member, oath of office

Due to the resignation of Chairman Leslie Lauth from the board effective June 30, 2005, a board vacancy exists.

A prospective board member was unable to attend meeting.

The board discussed alternative board member candidates. Board members will contact residents to see if any would consider position. Possible candidates are Bayer, Novak, Holmquist, Swanson, Anderson, Aspen, Brewer, others. Bolton reminded board that once appointed an oath of office needs to be completed with a notary.

3. Election of chairman/interim chairman

After much discussion on positions, and responsibilities at the present time, Foisel volunteered to act as interim chairman, Vlass volunteered to act as interim vice chairman and secretary.

Motion to approve interim chair and vice chair/secretary was made by O'Connell,

Seconded by Foisel,

Motion passed 4:0.

3. August board meeting set:

Bolton advised board she would be unable to attend currently scheduled meeting.

Board decided to change meeting to Sunday, August 14th at 1pm. Vlass will check to see if Fire Station can be used for meeting. Regular business meeting will be followed by time for public comment and discussion from approximately 2-4pm.

O'Connell advised board to provide concise reports on operations and finance geared for general public for this meeting.

4. Current road problems: upper Trew Creek erosion and drainage

Bolton informed board that bank erosion and uphill sloughing from Swanson, Reyes, and McArthur section of road is a major problem heading in to monsoon season.

-Vlass recommended that no more than half of available ops/maintenance funds be allocated for this problem, or no other roadwork will ever get done.

-O'Connell jokingly recommended the Kudzu plant (which loves water) as a possible option. Board members discussed use of willows, other plants to hold bank.

-Foisel & Vlass will try to discuss problem with Reyes' next weekend.

O'Connell will contact Gregg Boysen to see if he might consider joining this discussion, or meeting with the board to discuss this concern.

-Bolton was given permission to contact a hydrologist and NRCS to discuss the issue and learn about costs and options available.

-remaining road problems/concerns were deferred to next board meeting.

New Business

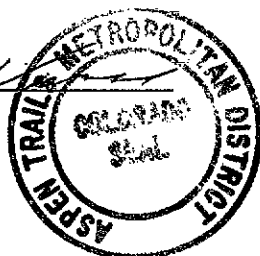
1. Vlass recommended that we begin securing a contract for snowplowing for 05-06 season. Vlass & Bolton will work on getting bid out and contract requirements.

2. O'Connell asked what action is being taken on trees along lower Sierra Circle that were cut to widen road last fall. Vlass recommended a sign on package box suggesting that parties interested in firewood contact property owner first for permission to remove wood. Vlass will put up sign.

Meeting Adjourned at: 9pm

Minutes submitted by Judy Bolton.


Brian Vlass, Secretary



8/14/05
Date